

PROCEEDINGS OF THE PRINCIPAL

Sub: SIMS- Constitution of Discipline Committee

Date: 02/01/2023

DISCIPLINE COMMITTEE

The Discipline Committee of SIMS College of Pharmacy is constituted with the following composition

S.no	Name of the Faculty/Student	Designation	Position
1.	Mr.K.Sasikanth	Associate Professor	Chairman
2.	Dr.K.Vinod Kumar	Professor	Member Secretary
3.	Mr.T.Srinivas	Associate Professor	Member
4.	Dr.M.Prashanthi Evangelin	Vice Principal and Professor	Member
5.	Mr.T.Rajeev Kumar	Associate Professor	Member
6.	Mrs.S.Lakshmi Savithri	Associate Professor	Member
7.	B.Viswanadha reddy	V/VI Pharm.D	Student Member
8.	B.Srinidhi	VI/VI Pharm.D	Student Member

To

The Chairman and Members concerned

Copy to:

Principal's Office

IQAC

HODs



PRINCIPAL

PRINCIPAL
SIMS COLLEGE OF PHARMACY
GUNTUR



Roles and Responsibilities of the Discipline Committee:

The Discipline Committee in an educational institution is crucial in maintaining a conducive and respectful environment that is essential for academic and personal growth. It ensures that all students, staff, and faculty abide by the rules and regulations of the institution. Here are the typical roles and responsibilities of a Discipline Committee:

- 1. Policy Formulation and Implementation:** The Committee plays a significant role in formulating, revising, and implementing policies related to discipline, conduct, and behavior within the institution. This can include policies related to attendance, punctuality, dress code, academic integrity, etc.
- 2. Enforcing Rules and Regulations:** The Committee ensures that all rules and regulations are adhered to by students, faculty, and staff. It monitors behavior within the institution and takes appropriate action in case of any violations.
- 3. Grievance Redressal:** The Committee addresses any complaints or grievances related to discipline issues. They should ensure that complaints are handled confidentially and impartially, with due process being followed at all times.
- 4. Conducting Investigations:** If there are allegations of misconduct, the Committee may be responsible for conducting investigations. This can involve gathering information, interviewing those involved, and making fair and unbiased decisions based on the findings.
- 5. Disciplinary Action:** The Committee has the authority to impose disciplinary actions for any violations of the institution's rules and regulations. This could include warnings, suspension, expulsion, or other penalties as outlined in the institution's disciplinary policy.
- 6. Awareness and Orientation:** The Committee should organize orientation programs and workshops to make students, faculty, and staff aware of the institution's rules and regulations, the importance of maintaining discipline, and the consequences of violations.
- 7. Conflict Resolution:** The Committee may also play a role in resolving conflicts between students, or between students and faculty, in a fair and respectful manner.
- 8. Maintaining Records:** The Committee should maintain detailed records of all disciplinary issues, actions taken, and resolutions. This is important for transparency, accountability, and future reference.
- 9. Review and Improvement:** The Committee should regularly review the effectiveness of disciplinary policies and make necessary changes or improvements. This could involve collecting feedback from students and staff, or analyzing patterns in disciplinary issues.

By fulfilling these roles and responsibilities, the Discipline Committee helps create a safe, respectful, and conducive learning environment where all individuals can thrive.